



Agenda

Ordinary Meeting

Notice is hereby given that a Ordinary Meeting of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 21 March 2005

Commencing at 7:30 pm for the purpose of considering items included on the Agenda.

Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

*Copies of business papers are available at the Customer Services Counter at Manly Council, Manly Library and Seaforth Library and are available on Council's website:
www.manly.nsw.gov.au*

Seating Arrangements for Meetings

Staff Staff General
 Manager Chairperson Staff Minute
 Taker



Mayor Dr Peter
Macdonald

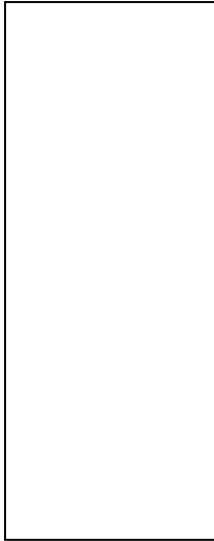
Clr Mark Norek

Clr Joanna Evans

Clr Barbara Aird

Clr Brad
Pedersen

Deputy Mayor
Clr Richard
Morrison



Clr Jean Hay AM

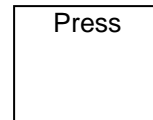
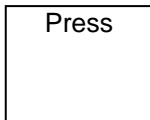
Clr Adele Heasman

Clr Dr Judy Lambert

Clr Simon Cant

Clr David Murphy

Clr Pat Daley



Public
Addresses

Public Gallery

Chairperson: The Mayor, Dr Peter Macdonald
Deputy Chairperson: Deputy Mayor Clr Richard Morrison

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CLOSED SESSION**Corporate Services Division Report No. 5**

Waverley Council Vs Guy Swain

It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

QUESTIONS WITHOUT NOTICE**MATTERS OF URGENCY**

(In accordance with Clause 14 of the Local Government (Meetings) Regulations, 1993)

******* END OF AGENDA *******

TO: Ordinary Meeting - 21 March 2005
REPORT: Notice of Rescission No. 2
SUBJECT: LUM Decision 7 March 2005 re: DA449/04 10 Lombard Street, BALGOWLAH
FILE NO:

His Worship, The Mayor, Councillor Peter Macdonald, Councillor Barbara Aird, and Councillor Brad Pedersen will move:

“That the Council’s decision of Land Use Management Committee Meeting 7 March 2005 being Item 10 in respect of 10 Lombard Street, Balgowlah be and is hereby rescinded.”

The resolution passed on 7 March 2005 was in the terms of:

That the Development Application No. 449/04 for alterations and additions including a new first floor addition to the rear and new carport at 10, Lombard Street, Balgowlah, be approved but shall not operate until the applicant has submitted revised plans showing:

- A1. The Applicant shall provide for a landscape screening to the western boundary to provide the required level of privacy.
- A2. The landscape plan amended to provide plantings to provide screening to the properties to the rear of the subject property. The Landscape plan is to be amended to indicate screen planting to the rear.
- A3. The height of the proposed additions reduced as per the elevations (Drawing No. 23F) submitted to Council on 21st January 2005. The submitted plans are to be amended to reflect the proposed changes. A full set of the amended architectural plans are to be submitted to Council for approval.

This consent is a ***"deferred commencement"***.

Evidence of Items A1 to A3 are to be submitted within a period of three (3) months pursuant to Section 80(3) of the Environmental Planning and Assessment Act 1979. The consent will then operate for a period of two (2) years.

Development Application conditions of consent upon compliance with the above matters:

1. This approval relates to drawing/plan Nos. 0257 - 20B, 21E, 22D, 23F, 24F and 25C dated June & November 2003 and received by Council on 19 July 2004 and Landscape Plan No. 0257 - 29A dated March 2004 and received by Council on 19 July 2004, and as amended by the deferred commencement conditions.
2. No portion of the proposed building or works, including gates and doors during opening and closing operations, are to encroach upon Council’s road reserve or other public land.
3. Pursuant to Section 97 of the Local Government Act, 1993, Council requires, **prior to issue of the Construction Certificate, or commencement of any excavation and demolition works**, payment of a Trust Fund Deposit of \$7,500.00. The Deposit is required as security of compliance with Conditions of Consent, and as security against damage to Council property during works on the site.

Note: Should Council property adjoining the site be defective eg, cracked footpath, broken kerb etc., this shall be reported in writing to Council, **at least 7 days prior to the commencement of any work on site.**

Notice of Rescission No. 2 (Cont'd)

4. No obstruction shall be caused to pedestrian use of Council's footpath or vehicular use of any public roadway during construction.
5. Details of the builder's name and licence number contracted to undertake the works shall be provided to Council **prior to issue of the Construction Certificate.**
6. **Prior to the commencement of any works** on the land including demolition and site preparation, provision of silt control fences shall be provided. A Sediment/Erosion Control detail shall be submitted to the Certifying Authority **prior to the issue of the Construction Certificate.**
7. Insurance must be undertaken with the contracted builder in accordance with the Home Building Act, 1997. Evidence of Insurance together with the contracted builders name and licence number must be submitted to Council **prior to issue of the Construction Certificate.**
8. Toilet facilities are to be provided at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 person or part of 20 persons employed at the site, by effecting either a permanent or temporary connection to the Sydney Water's sewerage system or by approved closets.
9. A sign must be erected on the subject site in a prominent position stating that unauthorised entry is prohibited and giving details of the name of the builder or the person responsible for the site and 24 hour contact details. The sign is to have dimensions of approximately 500mm x 400mm.

Note: The sign is not required if the building on the site is to remain occupied during the course of the building works.
10. All construction works shall be strictly in accordance with the Reduced Levels (RLs) as shown on the approved plans with certification being submitted to the Principal Certifying Authority during construction from a registered surveyor certifying ground and finished ridge levels.
11. Consent given to build in close proximity to the allotment boundary is in no way to be construed as permission to build on or encroach over the allotment boundary. Your attention is directed to the provisions of the Dividing Fences Act which gives certain rights to adjoining owners, including use of the common boundary. In the absence of the structure standing well clear of the common boundary, it is recommended that you make yourself aware of your legal position which may involve a survey to identify the allotment boundary.
12. Four (4) certified copies of the Structural Engineer's details in respect of all reinforced concrete, structural steel support construction and any proposed retaining walls shall be submitted to the Principal Certifying Authority **prior to the issue of the Construction Certificate.**
13. The floor surfaces of bathrooms, shower rooms, laundries and WC compartments are to be of an approved impervious material properly graded and drained and waterproofed in accordance with AS3740. Certification is to be provided to the Principal Certifying Authority from a licenced applicator prior to the fixing of any wall or floor tiles.
14. All materials and finishes of the proposed additions are to match, as closely as possible the material and finish of the existing building.
15. The implementation of adequate care during demolition/ excavation/ building/ construction to ensure that no damage is caused to any adjoining properties.

Notice of Rescission No. 2 (Cont'd)

16. Prior to excavation, applicants should contact the various utility providers to determine the position of any underground services.
17. An adequate security fence is to be erected around the perimeter of the site, prior to commencement of any excavation or construction works, and this fence is to be maintained in a state of good repair and condition until completion of the building project.
18. The carport is not to be enclosed on any elevation (including enclosure by the installation of roller doors or the like) **without obtaining prior development approval from Council.**
19. Four (4) Architectural drawings consistent with the development consent and associated specifications are to be submitted to Council/Accredited Certifier **prior to the issue of the Construction Certificate.**
20. All external cladding and trim of the approved building shall be of a non reflective nature. Details of such finishes shall be **submitted with the Construction Certificate Application.**
21. Roofwaters and surface stormwaters from paved areas is to be conveyed by pipeline to Council's street gutter.
22. All demolition is to be carried out in accordance with AS2601-1991.
23. Asbestos cement sheeting must be removed in accordance with the requirements of the WorkCover Authority.
24. Care shall be taken to prevent any damage to adjoining buildings.
25. An automatic fire detection and alarm system shall be installed in the proposed dwelling in accordance with the requirements of Part 3.7.2 of the Building Code of Australia 1996 - Housing Provisions.
26. All building work must be carried out in accordance with the provisions of the Building Code of Australia.
27. No building materials may be stored on the road reserve without separate approval from Council.
28. No existing street trees shall be removed without Council approval. Where such approval is granted, the trees shall be replaced at full cost by the applicant with super advanced trees of a species nominated by Council's relevant officer.
29. Landscaping is to be carried out in accordance with the approved Landscape Plan submitted in conjunction with the Development Application. Evidence of an agreement for the maintenance of all plants for a period of 12 months from the date of practical completion of the building is to be provided to the Principal Certifying Authority **prior to issue of the Final Occupation Certificate.**
30. The felling, lopping, topping, ringbarking, wilful destruction or removal of any tree or trees unless in conformity with this approval or subsequent approval is prohibited.
31. No tree other than on land identified for the construction of buildings and works as shown on the building plan shall be felled, lopped, topped, ringbarked or otherwise wilfully destroyed or removed without the approval of Council.

Notice of Rescission No. 2 (Cont'd)

32. Landscaping being provided in accordance with the approved Landscaping Plan and maintained in accordance with that plan at all times.
33. Trees and shrubs liable to damage are to be protected with suitable temporary enclosures for the duration of the works. These enclosures shall only be removed when directed by the Principal Certifying Authority.

The enclosures are to be constructed out of F62 reinforcing mesh 1800mm high wired to 2400mm long star pickets, driven 600mm into the ground, spaced 1800mm apart at a minimum distance of 1000mm from the tree trunk.

34. Precautions shall be taken when working near trees to be retained including the following:
- do not store harmful or bulk materials or spoil under or near trees
 - prevent damage to bark and root system
 - do not use mechanical methods to excavate within root zones
 - do not add or remove topsoil from under the drip line
 - do not compact ground under the drip line.
35. Any ancillary light fittings fitted to the exterior of the building are to be shielded or mounted in a position to minimise glare to adjoining properties.
36. All lights used to illuminate the exterior of the building, including the proposed deck at the rear, shall be positioned and/or fitted with cut off luminaries (baffles) so as to prevent the emission of direct light onto adjoining properties.
37. Any future structures to be erected on the site shall be the subject of a Development Application and Construction Certificate Application.
38. A Construction Certificate Application is required to be submitted to and issued by the Principal Certifying Authority **prior to any building works being carried out on site.**
39. The works require the following inspection/certification during the course of construction:-
- Silt control fences
 - Footing inspection - trench and steel
 - Framework inspection x 2
 - Wet area moisture barrier
 - Drainage inspection
 - Landscaping inspection
 - Final inspection

The cost of these inspections by Council is \$603.00 (being \$70.00 per inspection and \$113.00 for Final inspection inclusive of GST). **Should you require Council to undertake the inspection/certification, then payment is required prior to the first inspection. Inspection appointments can be made by contacting the Development Assessment Unit on 9976 1573 or 9976 1587.**

At least 24 hours notice should be given for a request for an inspection and submission of the relevant inspection card. Any additional inspection required as a result of incomplete works will incur a fee of \$80.00.

40. An Occupation Certificate is to be issued by the Principal Certifying Authority **prior to occupation of the development.**

Notice of Rescission No. 2 (Cont'd)

41. Roof and framing including provision for tie downs, bracing and fixings are to be designed by a practising Structural Engineer. The Engineer is to specify appropriate wind category relating to the site terrain, house design and height of the structure, with details being submitted to the Principal Certifying Authority **prior to the commencement of framework**.
42. The capacity and effectiveness of erosion and sediment control devices must be maintained to Council's satisfaction at all times.
43. Stockpiles are not permitted to be stored on Council property (including nature strip) unless prior approval has been granted.
44. Building operations such as brickcutting, washing tools or paint brushes, and mixing mortar not be performed on the roadway or public footway or any other locations which could lead to the discharge of materials into the stormwater drainage system.
45. All disturbed areas shall be stabilised against erosion to Council's satisfaction within 14 days of completion, and prior to removal of sediment controls.
46. The applicant and/or builder must prior to the commencement of work, install at the periphery of the site, measures to control sedimentation and the possible erosion of the land.

The measures must include:-

- (i) siltation fencing;
 - (ii) protection of the public stormwater system; and
 - (iii) site entry construction to prevent vehicles that enter and leave the site from tracking loose material onto the adjoining public place.
47. Building or construction work must be confined to the hours between 7.00am to 6.00pm, Monday to Friday and 7.00am to 1.00pm, Saturday, with a total exclusion of such work on Public Holidays and Sundays. Non-offensive works where power operated plant is not used and including setting out, surveying, plumbing, electrical installation, tiling, internal timber or fibrous plaster fixing, glazing, cleaning down brickwork, painting, building or site cleaning by hand shovel and site landscaping, is permitted between the hours of 1.00pm to 4.00pm Saturdays.

Note: That the Protection of the Environment Operations Act 1997 may preclude the operation of some equipment on site during these permitted working hours.

48. Details of the method of termite protection which will provide whole of building protection, inclusive of structural and non-structural elements, shall be submitted to the Principal Certifying Authority **prior to issue of the Construction Certificate**. Attention is drawn to the provisions of Australian Standard 3660.1 "Protection of Buildings from Subterranean Termites - New Buildings" and to Council's Code for the "Protection of Buildings Against Termite Attack".
49. **Prior to issue of the Occupation Certificate**, a durable termite protection notice shall be permanently fixed to the building in a prominent location detailing the form of termite protection which has been used in accordance with Council's Code for the "Protection of Buildings Against Termite Attack".
50. The public footways and roadways adjacent to the site shall be maintained at all times during the course of the work in a safe condition.

Notice of Rescission No. 2 (Cont'd)

51. The proposed carport is not to be screened to allow an additional vehicle to be parked in tandem at the rear, if required. The second position should however be paved with grass-crete and not paved. Plans are to be amended accordingly, **prior to the issue of Construction Certificate.**
52. This approval shall expire if the development hereby permitted is not commenced within 2 years of the date hereof or any extension of such period which Council may allow in writing on an application made before such an expiry.
53. That a 1.6m high lattice privacy screen be installed on the western side of the top deck off bedroom 3.

The **Motion** was put and declared **Carried**.

For the Resolution: Councillors Hay, Heasman, Lambert, Cant, Murphy, Daley, Morrison, Evans and Norek.

Against the Resolution: Councillors Pedersen, Aird and Macdonald.

Alternate Motion:

That Development Application No. 449/04 for alterations and additions including a new first floor addition to the rear and new carport at 10 Lombard Street, Balgowlah, be refused due to:

- Overdevelopment of the site
- Breach of FSR
- Breach of open space policy
- Front setback issues
- Overshadowing of neighbouring properties

ATTACHMENTS

There are no attachments for this report.

OM210305NR_1

***** End of Notice of Rescission No. 2 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: Notice of Motion No. 8
SUBJECT: Flooding in Smith Street (South)
FILE NO:

Councillor Norek will move:

1. That Council note with concern the regular flooding of Smith Street (South)
2. That Council note the widespread damage to cars and property in Smith Street (South) as a result of flooding on the weekend of 19th and 20th February 2005
3. The General manager to bring a report back to council to begin an evaluation of ways to improve the long-standing problem of inadequate storm-water drainage in Smith Street (South) with a view to commencing works before the end of the current year
4. That Council agree to a committee to begin extensive consultations with residents on the most suitable storm-water drainage system for Smith Street (South)
5. That Council agree to implement weekly street sweeping and regular drain clearing to assist residents and help alleviate flooding
6. That Council note that they have been aware of this outstanding and critical issue for some time.

Background:

Over the weekend of the 19th and 20th of February 2005, Sydney experienced several hours of heavy rain. Due to the existing poor drainage, this downpour caused flooding in the southern end of Smith Street, Manly (south of Pine Street).

With pools of water up to half a meter deep in some sections of the street, 17 cars received water damage (at least 2 cars, including a 2001 Peugeot, were later "written off" by insurance companies), and at least one home was damaged by flood-water. Several residents have also reported that raw sewage was floating in the street.

Around 35 households were directly affected by this flooding and a conservative estimate of the total damage bill would be at least \$50,000. This situation is clearly untenable.

While the rain on the 19th & 20th of February was very heavy, Smith Street (South) floods regularly after moderate rains, causing damage to vehicles, property and considerable inconvenience to residents, many of whom are elderly. Inadequate drainage also means that stagnant pools of water lie around for days after rain, creating ideal breeding conditions for mosquitoes and other insects.

It's important to note that the southern end of Smith Street is not in a designated flood-prone area, and that the northern end of the road (north of Pine Street) which is part of Council's flagship \$1.6 million dollar North Steyne storm-water recycling scheme, experiences no flooding. For at least 50 years, residents of Smith Street South have been complaining to Council about regular flooding in the street, yet little more than token efforts have been made so far.

At least 20 home owners in the street have now come together to demand that Council act immediately to rectify the long-standing problem of poor storm-water drainage in Smith Street. They believe that Council has an obligation to provide rate-payers with an adequate level of services, including effective drainage.

ATTACHMENTS

There are no attachments for this report.

OM210305NM_1

***** End of Notice of Motion No. 8 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: Notice of Motion No. 9
SUBJECT: North Steyne Surf Club Building
FILE NO:

Councillor Aird will move:

That Council ensures that a Heritage Management Plan, and repainting, upgrading and necessary repairs are funded and completed in advance of the 2006/07 season and the North Steyne Surf Life Saving Clubs 2007 Centenary celebrations. (Grant Funding also to be sought, e.g. Capital Assistance Grant from Department of Sport and Recreation)

ATTACHMENTS

There are no attachments for this report.

OM210305NM_2

***** End of Notice of Motion No. 9 *****

TO: Ordinary Meeting - 21 March 2005

REPORT: Item For Brief Mention No. 2

SUBJECT: Items for Brief Mention

FILE NO:

1. Reports:

- a. The State Emergency Services has written to the Council enclosing their annual report for 2003~2004 for information of Council and staff.

2. Minutes Of Meetings:

1. ACCESS COMMITTEE MINUTES OF MEETING HELD ON 17 FEBRUARY 2005
2. COMMUNITY SAFETY COMMITTEE MINUTES OF MEETING HELD ON 17 FEBRUARY 2005
3. MANLY YOUTH COUNCIL MINUTES OF MEETING HELD ON 14 FEBRUARY 2005
4. PUBLIC ART COMMITTEE MINUTES OF MEETING HELD ON 16 FEBRUARY 2005
5. THE MANLY MEALS ON WHEELS SERVICE COMMITTEE MINUTES OF MEETING HELD ON 2 FEBRUARY 2005
6. THE MANLY SISTER CITIES COMMITTEE MINUTES OF MEETING HELD ON 9 FEBRUARY 2005
7. MANLY VISITOR AND COMMUNITY BOARD COMMITTEE MINUTES OF MEETING HELD ON 10 FEBRUARY 2005.
8. MANLY NEIGHBOURHOOD RENEWAL PROGRAM COMMITTEE HELD ON 9 FEBRUARY 2005

RECOMMENDATION

1. That Council note the State Emergency Services has written to the Council enclosing their annual report for 2003~2004 for information of Council and staff.
2. That the recommendations of **Minutes of Meetings, as listed in item 2**, being **1-8**, as listed above, be **adopted**.

ATTACHMENTS

There are no attachments for this report.

OM210305IBM_1

***** End of Item For Brief Mention No. 2 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: General Manager's Office Report No. 6
SUBJECT: Manly Environment Centre Review Working Party - Appointment of Members
FILE NO:

SUMMARY

- Council at its meeting on 14th March, 2005 resolved to establish an Manly Environment Centre Working Party.
- This report deals with the appointment of the representatives from the groups nominated in the resolution.

REPORT

The resolution (Part 2) in relation to the Manly Environment Centre Working Party was:-

"2. That Council establish a Working Party consisting of the following:

- * Mayor
- * 2 Councillors
- * 1 FOMECC
- * 2 Precinct Representatives
- * 2 Representatives from Community Environment Committee

to review the role and function of the MEC with a particular reference to its community role."

The recommendation hereunder is to formalise the appointment of the Working Party members and Terms of Reference.

RECOMMENDATION

1. That the Terms of Reference for the Working Party be agreed between the Mayor and the General Manager, generally in accord with the objectives contained in the resolution.
2. That Council appoint to the Working Party:-
 - (a) The Mayor as Chairperson.
 - (b) The General Manager (or his nominee).
 - (c) Two Councillors (Council to determine).
 - (d) Two Precinct representatives (to be selected by Mayor and General Manager following on from a "call for nominations" to be sent to all Precincts).
 - (e) Two representatives of the Community Environment Committee as nominated by the Committee.

ATTACHMENTS

There are no attachments for this report.

OM210305GMO_3***** End of General Manager's Office Report No. 6 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: General Manager's Office Report No. 7
SUBJECT: Confirmation of Delegation to the General Manager
FILE NO:

SUMMARY

Under Section 380 of the *Local Government Act*, Council is required to review my delegations within 12 month of a Council general election.

My current delegations, as granted by Council on 16 December 2002, are as follows:

That in pursuant to the powers of delegation conferred to Council by Section 377 and Section 381 of the *Local Government Act*, 1993, and pursuant to every other power it hereunto enabling, the Council of the Municipality of Manly hereby delegate to Mr Henry T Wong, the General Manager of the Council, the power to exercise all the functions, powers, duties and authorities conferred upon the Council pursuant to:

1. The NSW *Local Government Act*, 1993 and
2. The *Environmental Planning & Assessment Act*, 1979; and
3. All other Acts, whatsoever under which Council has functions, powers, duties and authorities; and
4. All regulations, by-laws, rules and the like made by, or under any other Act referred to in 1, 2 or 3 above.

Always subject to such delegation of powers not deemed to extend to:

1. Any of the matters expressly reserved to the Council in Section 377 of the *Local Government Act*, 1993;
2. The role of the Mayor as provided for in and determined under Section 226 of the *Local Government Act*, 1993;
3. Major unique items where no policy, practice or code of the Council exists;
4. Adoption of local environmental plans, development control plans and Section 94 contribution plans pursuant to the *Environmental Planning Assessment Act* 1979; and
5. Adoption of Council policies and codes;
6. Items in respect of which the Mayor has, or the majority of Councillors have specifically requested the General Manager, in writing, to place before Council for determination,
7. Items in respect of which the Council has specifically resolved to request the General Manager to place before it for determination.

And in respect of development applications, Council at its meeting of 3 February 2003 resolved inter alia as follows:

Grant the General Manager, Henry T Wong, full delegations to determine all development applications with the exception of those resolved by the Council, or in writing requested by the Mayor or Councillors to refer to a LUM Committee for determination

REPORT

Within the framework of the delegations I have been granted by Council since my appointment in December 2002, I believe I have exercised them with accountability and effectiveness and for the

General Manager's Office Report No. 7 (Cont'd)

benefit of the community and the Council. And given the governance structure that my delegations, I believe the community governance role of the Elected Council has been reinforced.

The following recommendation for grant of authority combines the 16 December 2002 and 3 February 2003 grants of delegations into one consolidated Instrument. And the effect of this consolidation can be in paragraph 7 of the exception clause.

RECOMMENDATION

That in pursuant to the powers of delegation conferred to Council by Section 377 and Section 381 of the *Local Government Act*, 1993, and pursuant to every other power it hereunto enabling, the Council of the Municipality of Manly hereby delegate to Mr Henry T Wong, the General Manager of the Council, the power to exercise all the functions, powers, duties and authorities conferred upon the Council pursuant to:

1. The NSW Local Government Act, 1993 and
2. The Environmental Planning & Assessment Act, 1979; and
3. All other Acts, whatsoever under which Council has functions, powers, duties and authorities; and
4. All regulations, by-laws, rules and the like made by, or under any other Act referred to in 1, 2 or 3 above, and

Always subject to such delegation of powers not deemed to extend to:

1. Any of the matters expressly reserved to the Council in Section 377 of the *Local Government Act*, 1993;
2. The role of the Mayor as provided for in and determined under Section 226 of the *Local Government Act*, 1993;
3. Major unique items where no policy, practice or code of the Council exists;
4. Adoption of local environmental plans, development control plans and Section 94 contribution plans pursuant to the Environmental Planning Assessment Act 1979;
5. Adoption of Council policies and codes;
6. Items other than development applications, in respect of which the Mayor has, or the majority of Councillors have specifically requested the General Manager, in writing, to place before Council for determination;
7. Items in respect of development applications which the Mayor has, or Councillors have specifically requested the General Manager, in writing, to place before a LUM Committee for determination,
8. Items in respect of which the Council has specifically resolved to request the General Manager to place before it for determination.

ATTACHMENTS

There are no attachments for this report.

OM210305GMO_4

***** End of General Manager's Office Report No. 7 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: Corporate Services Division Report No. 4
SUBJECT: Report on Council Investments 28 February 2005
FILE NO:

SUMMARY

Latest accounting statements for the period to 28 February, 2005.

1. Statement showing general fund bank account balance as at 28 February, 2005.
2. Cash investments as at 28 February 2005.

REPORT

1. Statement Showing General Fund Bank Account Balance as at 28 February 2005.

Limit of overdraft arranged with bank	\$400,000.00 Dr
Bank Balance as at 28 February, 2005	\$2,215,128.19 Cr

2. Details of Council Investments Pursuant to the Financial Regulation as at 28 February, 2005.

In accordance with clause 16 of the Local Government (Financial Management) Regulation 1999, a report setting out the details of money invested must be presented to Council on a monthly basis.

For the information of Councillors, the following cash investments were held by Council as at 28 February, 2005.

Invest Date	Maturity/ Call date	Institution	Term (Days)	Rate	Amount	Interest
11/10/01	02/08/05	WBC	1391	6.06	1,005,003.08	15,149.99 ⁽¹⁾
15/07/02	15/07/07	HSBC	1826	6.11	1,000,000.00	15,274.99 ⁽²⁾
15/08/02	15/07/07	HSBC	1795	6.11	2,008,481.93	30,549.99 ⁽²⁾
30/07/02	12/12/06	Bendigo Bank	1596	7.42	510,200.00	9,270.87 ⁽³⁾
14/10/02	12/12/06	Bendigo Bank	1520	7.42	504,476.45	9,270.87 ⁽³⁾
08/08/02	08/08/07	Bank of Qld	1826	6.75	1,000,000.00	16,699.99 ⁽⁴⁾
02/09/02	28/09/06	Suncorp Metway	1487	6.75	1,005,210.00	33,750.00 ⁽⁵⁾
12/09/02	31/03/05	Adelaide Bank	931	6.83	506,635.00	8,537.50 ⁽⁶⁾
18/02/03	18/02/08	Macquarie Bank	1826	5.75	1,000,000.00	28,750.00 ⁽⁷⁾
02/04/04	02/04/09	Adelaide Bank	1826	6.38	500,000.00	7,937.49 ⁽⁸⁾
03/12/04	03/12/09	NM R'child & Son (Aust)	1826	6.45	700,000.00	11,132.88 ⁽⁹⁾
15/12/04	15/12/09	ACCU	1826	6.61	1,000,000.00	16,516.75 ⁽¹⁰⁾
21/05/04	21/05/07	CBA	1095	6.20	719,877.16	44,632.38 ⁽¹¹⁾
10/01/05	12/04/05	Aust Central C/U	92	5.73	1,000,000.00	14,442.74
24/01/05	26/04/05	Aust Central C/U	92	5.72	1,000,000.00	14,417.53
08/02/05	10/03/05	IMB	30	5.55	1,250,000.00	5,702.05
10/01/05	12/04/05	Bank West	92	5.48	2,000,000.00	27,625.71
		IMB	@CALL	5.20	600,000.00	
		CBA	@CALL	5.20	<u>2,660,311.68</u>	
					19,970,195.30	

- 1) Interest to 02 May, 2005 only
- 2) Interest to 15 April, 2005 only
- 3) Interest to 12 March, 2005 only
- 4) Interest to 8 May, 2005 only
- 5) Interest to 28 March, 2005 only
- 6) Interest to 31 March, 2005 only
- 7) Interest to 18 August, 2005 only

Corporate Services Division Report No. 4 (Cont'd)

- 8) Interest to 2 April, 2005 only
- 9) Interest to 3 March, 2005 only
- 10) Interest to 15 March, 2005 only
- 11) Interest to 21 May, 2005.

Except for (5), (7) and (11) interest is calculated at a floating rate, fixed for the duration of each subsequent quarter, based on the prevailing interest rates at the quarterly reset date(s).

Investment Performance	Council	Benchmark*	90 day BBSW**
Returns - February 2005 [%pa]:	6.00	5.87	5.6193

* benchmark is 90day BBSW plus 0.25%pa

** 90 day BBSW is the average 90 day bank bill rate for the month.

Certification – Responsible Accounting Officer

The Chief Financial Officer hereby certifies that the investments listed above have been made in accordance with Section 625 of the Local Government Act 1993, clause 16 of the Local Government (Financial Management) Regulation 1999 and Council's Investment Policy.

RECOMMENDATION

1. That the statement of General Fund Bank Account balance as at 28 February, 2005 be received and noted.
2. That the certification by the Chief Financial Officer be noted.
3. That details of Council's cash investments as at 28 February, 2005 be received and noted.

ATTACHMENTS

There are no attachments for this report.

OM210305CSD_2

***** End of Corporate Services Division Report No. 4 *****

TO: Ordinary Meeting - 21 March 2005
REPORT: Corporate Planning and Strategy Division Report No. 15
SUBJECT: Towards Zero Waste Strategy - Recommended for Adoption.
FILE NO:

SUMMARY

1. A Draft Zero Waste Strategy has been prepared by Council's Waste Management Committee.
2. The Strategy was exhibited for public comment for a period of one month.
3. Recommend that the Strategy be adopted.

REPORT

Background

Council's Corporate Plan includes the following action:

Work towards the goal of Zero Waste, consistent with sound sustainability practice.

Further, at its meeting of 9th February 2004, Council adopted the following Zero Waste policy:

Zero Waste is a new approach to the flow of materials and energy in our society.

It recognises that waste is an avoidable problem that is limiting our capacity to sustain our environment and quality of life in Manly.

Manly Council commits to working towards the goal of Zero Waste across the Local Government Area for:

- *economic benefits of greater efficiency of resource use and less waste disposal,*
- *reducing damage to the environment from waste generation and disposal, and*
- *lowering the social costs and risks of waste.*

A draft strategy has been prepared, exhibited to the public, and is now presented to Council for its adoption

Waste Management Committee Recommendation

That the draft Zero Waste Strategy, with the priorities assigned by the Waste Management Committee, be presented to the Council for adoption.

RECOMMENDATION

That Council endorses the draft Zero Waste Strategy.

ATTACHMENTS

AT-1 Draft Zero Waste Strategy 30 page(s)

OM210305CPSD_1

***** End of Corporate Planning and Strategy Division Report No. 15 *****



MANLY COUNCIL

Draft ZERO WASTE STRATEGY

A BLUEPRINT FOR A CLEANER FUTURE

Prepared by
Manly Council
February 2005

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Towards Zero Waste Strategy - Recommended for Adoption.
Draft Zero Waste Strategy**

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1. INTRODUCTION

1.1 Background

The Manly Zero Waste Strategy has been developed to help guide the Manly community toward the goal of Zero Waste. Reducing waste is important for Manly's future – socially, economically and environmentally. Manly residents have a history of generating some of the smallest volumes of waste to landfill per capita in the state, so a move toward zero waste is a natural progression for the community.

In moving toward zero waste, products and materials traditionally seen as waste will need to be seen as resources that ought to be reused. The 'whole of system' approach recognises that there is a chain of economic activity (see figure 1) that produces goods and materials as well as waste, and a zero waste philosophy will move the traditional emphasis from extraction and disposal to avoidance, reuse and reprocessing.

In this way, a Zero Waste philosophy can encompass cleaner production; product redesign and reduced packaging; promotion of re-use and recycling; composting; reduced spending on resources and waste management; incorporating the true cost of production; and employment creation.

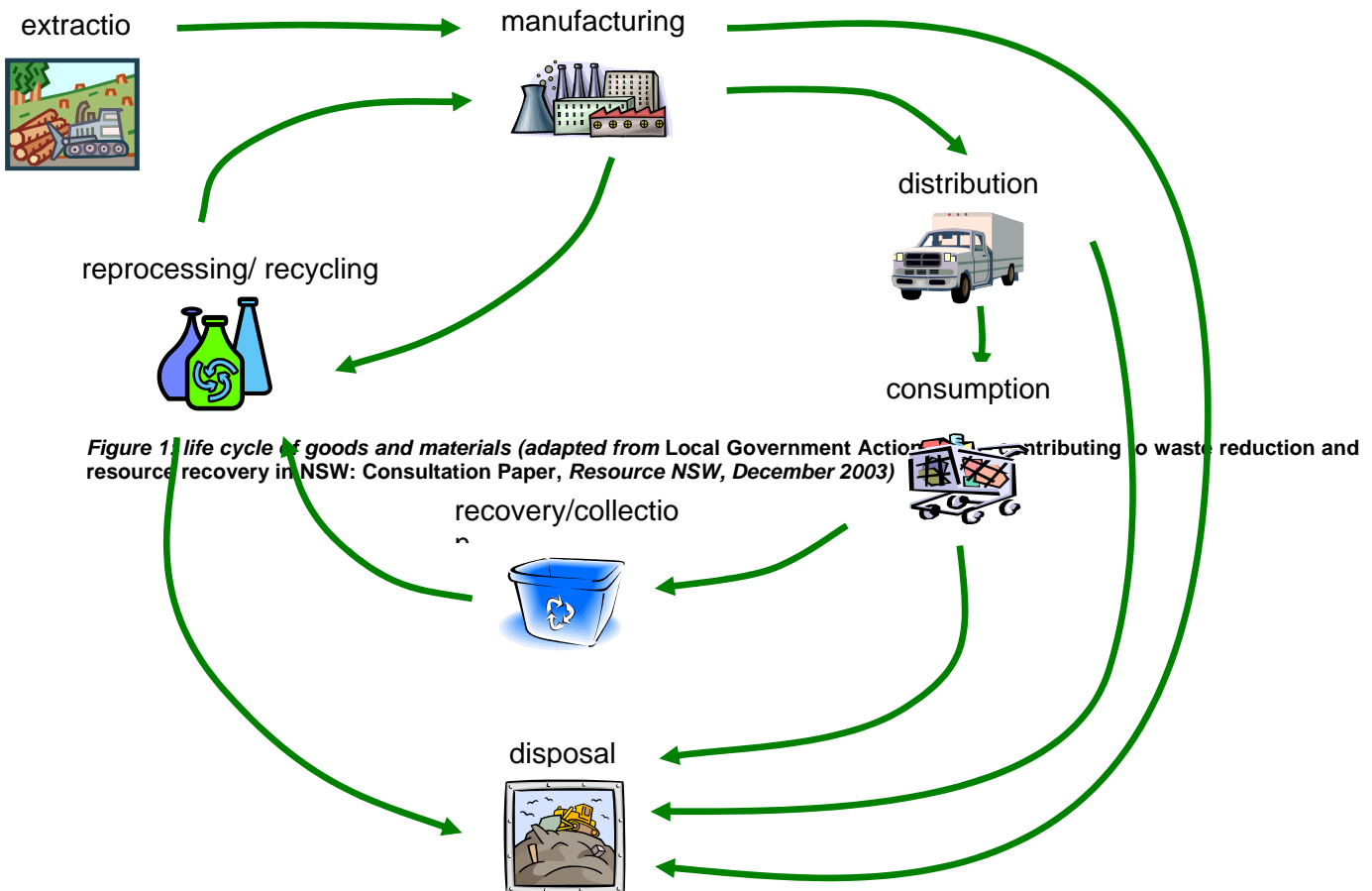
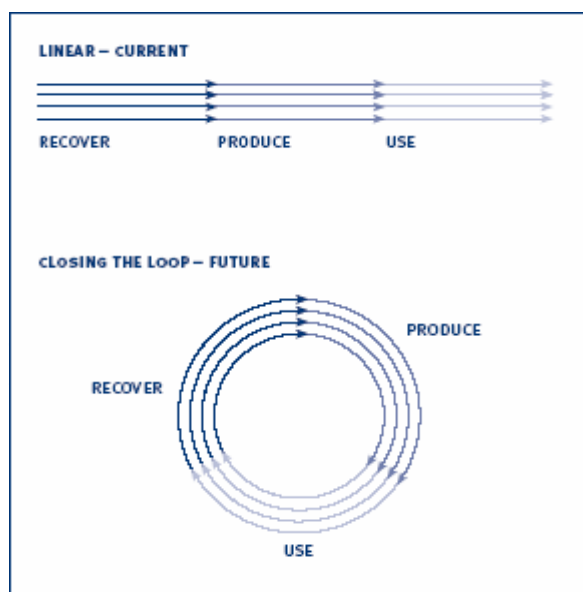


Figure 1 life cycle of goods and materials (adapted from Local Government Action contributing to waste reduction and resource recovery in NSW: Consultation Paper, Resource NSW, December 2003)

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

Zero Waste is a planning response to the environmental and social pressures of increased consumption and waste disposal. Whilst the ultimate goal of a zero waste strategy is to eventually eliminate waste, the general philosophy for achieving this outcome still recognises the waste hierarchy of "Avoid; Reduce; Reuse; Recycle; and Disposal (as a last resort)". Further, in a move away from the current approach to waste, in which waste is seen a natural part of production and consumption, Zero Waste aims to close the loop, as illustrated in the figure below.



n (NZ Zero Waste Strategy)

number of reasons. Apart from assisting Manly move
e:
tion in waste generation within the Manly community
ble in the field of waste minimisation.
ogress towards zero waste over time

the Manly - Warringah peninsula of the Northern

beaches and covers a diverse range of residential, business, industrial and natural landscapes.

The area has a boundary of 39.4km, of which 29.9km is a water margin. No part of Manly is more than 1km from either the Harbour or ocean.

In addition to the pressure of urban development in the LGA, tourism, as the major industry of Manly, has an impact on the local environment and on local waste generation. It is estimated that more than 6 million visitors come to Manly each year.

On February 9th 2004, Manly Council adopted the following "Towards Zero Waste" Policy:

Manly Council commits to working towards the goal of Zero Waste across the Local Government Area for:

- *economic benefits of greater efficiency of resource use and less waste disposal,*
- *reducing damage to the environment from waste generation and disposal, and*
- *lowering the social costs and risks of waste.*

Zero Waste is a new approach to the flow of materials and energy in our society. It recognises that waste is an avoidable problem that is limiting our capacity to sustain our environment and quality of life in Manly.

Council also resolved to develop a Strategy identifying actions required across the Local Government area to achieve the goal of zero waste within 10 years.

The strategy integrates objectives and actions described in Council's Corporate Plan and the Manly Sustainability Strategy. Actions outlined in other local, state and national plans are also incorporated as appropriate.

Manly residents, as of 2004/5, produce approximately 176 kg of waste to landfill every year. As well as this they recycle approximately 200kg of paper, co-mingled containers and vegetation.

Whilst approximately 730 tonnes of waste was collected from public place litter bins, litter not making it to these bins in Manly has been recognised as a serious issue. Council's Cleansing Team collects between one to seven tonnes of stormwater litter per week from Manly ocean and

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harbour beaches. This amount varies due to a number of factors, including weather events such as rainfall and wind.

The Litter Avoidance Strategy was adopted in 2003 and was designed to provide a framework for implementing actions to reduce litter in Manly. It is expected that gains made through this Zero Waste Strategy will help to reduce the litter problem in Manly.

Manly Council Corporate Plan

Council's Corporate Plan 2002/03 identifies the goal of zero waste:

"Work towards a zero waste target, consistent with sound sustainability practice"

The Corporate Plan includes key actions to:

- Provide environmental education services for the community and for Manly Council staff
- Review waste policy and strategic waste planning to meet Resource NSW and State Government objectives
- Emphasise, promote and service the benefits of the reduce/reuse/recycle principle to maximise the diversion of material from the waste stream.
- Educate residents, schools, businesses, industry and visitors to avoid, reduce, reuse and recycle to assist Council in its commitment to waste separation.
- Provide Waste Management and Avoidance Education throughout the community. Develop a waste education strategy to promote waste management and avoidance internally and in the community in conjunction with Manly Environment Centre.
- Ensure that Council staff are kept informed of the latest treatment technologies and disposal practices to safeguard the environment
- Promote best practice waste avoidance and recycling in the Commercial & Industry and Construction & Demolition sectors
- Develop policy and procedures for the management of waste issues at Manly events.
- Promote the sale and use of compost bins and worm farms through the Town Hall and M.E.C.
- Encourage the business sector to use environmentally sound practice through targeted education programmes
- Encourage community participation in the development of Council's environmental policies and initiatives
- Provide information and advisory services to Council, Staff, Councillors and community
- Provide promotional and educational programmes
- Awareness raising and education to the broader community

Manly Council Sustainability Strategy

The Manly Sustainability Strategy 2002 – 2005 also identifies the importance of reducing and better managing waste:

"To encourage the most efficient use of resources and to reduce environmental harm in accordance with the principles of ESD"

The Sustainability Strategy includes key actions to:

- Promote Council as a waste management leader through examples of best practice management from within Council
- Monitor the pay by weight/pay by volume debate
- Waste Committee to set a new target for Manly
- Lobby for Container Deposit Legislation
- Lobby government to remove sales tax from recycled paper products and introduce competitive pricing

Corporate Planning and Strategy Division Report No. 15
Towards Zero Waste Strategy - Recommended for Adoption.
Draft Zero Waste Strategy

1.2 Aim

This Strategy aims to:

Develop and promote a set of actions and tasks designed to guide the Manly community towards the goal of Zero Waste.

Zero Waste should be achieved through:

- Zero waste generation
- Zero waste disposal

Other aims include:

- Reduce total consumption of material and energy resources.
- Move toward a waste-free society as an integral part of Ecological Sustainability.
- Maximise self-sufficiency at a local level.
- Promote greater community knowledge, appreciation, and understanding of waste and environmental issues.
- Promote greater community access to, and involvement in, decision-making at all levels of government.
- Encourage more environmentally and socially beneficial resource use.
- Ensure that the responsibility for waste is ultimately borne by those who produce that waste (ie. polluter pays principle).
- Achieve a greater level of employment in-line with increased product re-use and material recycling at a local level.
- Avoid the pollution, waste of resources, and social impacts caused by the disposal of waste.
- Avoid the need to establish new, or expand existing, waste disposal/reprocessing facilities.
- Ensure an integrated and comprehensive approach to waste elimination.
- Promote equity for present and future generations by ending the excessive consumption and the unjust distribution of material and energy resources.
- Promote a precautionary approach to the adoption of new technology.
- Ensure that new or expanded facilities are directed only to addressing residuals are occurring as we work toward zero waste

1.3 Objectives

The objectives of the Zero Waste Strategy are to:

- Empower and encourage individuals and communities to act in a way that contributes to the continuing reduction of waste, by providing the educative and other resources necessary to allow the public to participate in the waste elimination process.
- Lobby State and Federal Governments to provide firm regulation and guidelines regarding waste minimisation and packaging reduction
- Provide business sector, schools, community and council staff with the information necessary to enable them to make decisions that contribute to a waste-free Manly

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- Establish the waste educators within council as the contact point for all waste education initiatives of council
- Progressively minimise the generation and disposal of waste products

1.4 Targets

To achieve Zero Waste within 10 years will require a concerted effort by all sectors of the Manly community and visitors alike. An initial target of 10% reduction on current waste levels within the first year should be increased progressively to more than 25% reduction on previous year waste levels as the pathways to sustainability become more urgent and at the same time more achievable.

The targets in this strategy (see chapter 4) refer specifically to *dry recyclables, organics, and disposal rates*. They are measurable insofar as data exists for the current disposal rates, however, it is noted that the organic component of waste to landfill is currently an estimate. The targets are relevant, achievable, and clearly timed. Whilst zero waste represents a challenging goal, implementation of the actions identified in this strategy will ensure it is also a realistic one.

This is, however, provided State and Federal governments play their role in introducing regulations, incentives and other measures. Community uptake will also be critical to success.

Good performance targets are SMART: Specific, Measurable, Achievable, Relevant and Timed.

- *specific: clear, unambiguous and easy to understand by those who are required to achieve them*
- *measurable: there is no point setting a target for which success cannot be gauged by referring to a specific measure or measures*
- *achievable: expressing specific aims that staff feel can realistically be achieved, with some effort: 'out of reach, but not out of sight'*
- *relevant to those who will be required to meet them; they must have enough control over their work to be able to meet their targets, or their motivation will suffer*
- *timed: there should be a set timescale for achieving a target: open-ended targets may not encourage*

1.5 Audience

In order to plan and evaluate the Zero Waste Strategy in Manly, the target audience has been broken down into the following categories:

1. Schools
2. Local residents
3. Visitors
 - (a) Day-trippers
 - (b) Short term visitors
4. Business Sector
5. Council Staff

(Please note that the order of the target audience does not represent Council's priority)

For the purposes of the Zero Waste Strategy, the target audiences are defined as:

1. **Schools & Colleges:** teachers and students from both government and non-government schools and colleges in the Manly LGA. The following schools fall into this category:

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- St Mary's Primary School
- Manly Village Primary School
- St Paul's Catholic College
- Royal Far West Primary
- Stella Maris College
- Balgowlah Heights Public School
- Manly West Primary School
- Balgowlah Boys High School
- Seaforth Public School
- Saint Ceceila School
- International School of Hotel Management & Catering

2. **Local Residents:** any person that lives in the Manly LGA.
 3. **Visitors:** any person that visits Manly. This includes both the daytrippers, of which it is estimated some 6 million visit Manly every year, and the short-stay visitors such as backpackers and holiday-makers and business/conference attendees. These groups have very different impacts on the waste stream and waste generation.
 4. **Business Sector:** any business or service provider that carries out its function within the Manly LGA. The business sector incorporates local industry and commercial operations.
 5. **Council staff:** any staff member employed, including volunteers and contractors engaged by Manly Council. This includes, permanent, casual, contract, full-time and part-time employees.
- The specific educational initiatives/programs outlined in Section 6, need to recognise the importance of engaging these various target audiences and tailor the programs to the specific needs of that group.

2. SUPPORTING LITERATURE/RATIONALE

International, National, and State Context

The Zero Waste Strategy is Manly Council's commitment to the continual reduction of waste. The actions identified within this strategy, have integrated relevant priorities from International, National and State Waste Education and Management plans.

International

Chapter 4 of *Agenda 21* – 'Changing Consumption Patterns' focuses on unsustainable patterns of production and consumption, as well as calling for Governments to develop national policies and strategies to encourage changes in unsustainable consumption patterns (UN 2000-2004). Education, a major part of this Zero Waste Strategy, has been identified by the United Nations as the most effective tool we possess to move society toward a sustainable future (UNESCO, 1997).

National

Objective 19.1 of the National Strategy for Ecologically Sustainable Development is to:

improve the efficiency of resource use and reduce the impact on the environment of waste disposal

Improvements in this area driven at the national level will impact positively on the community's ability to make significant reductions in waste generation. Objective 19.2 of the National Strategy for Ecologically Sustainable Development is to:

avoid the generation of hazardous wastes, improve management of those wastes which are generated and improve mechanisms for their clean up

Again, this objective is in line with Council's Zero Waste Policy, and Council would, in regard to hazardous waste, be well placed to help facilitate a safe and sustainable collection of such wastes. Also at the national level, there exists a National Packaging Covenant. The National Packaging Covenant was designed to be an instrument for managing packaging waste in Australia. The goals of the Covenant are to minimise the environmental impacts of consumer packaging waste throughout the entire life cycle of the packaging product, close the recycling loop, develop economically viable and sustainable recycling collection systems and ensure that the voluntary process continues.

Manly Council believes the existing self-regulating Covenant should be replaced with a stronger covenant which, as stated in a Manly Council letter to the Australian Local Government Association:

"Requires the packaging industry to conform to the waste hierarchy of avoidance, reduction, re-use and recycling, with treatment and disposal clearly identified as undesirable and least preferred options."

Council also believes industry should accept responsibility for waste produced by its products, and that Container Deposit Legislation should be considered in the Covenant.

New South Wales

The NSW Waste Avoidance and Resource Recovery (WARR) Strategy 2003 provides a framework for reducing waste as well as making better use of our resources. Achieving a reduction in waste generation *and* turning waste into recoverable resources are priorities for NSW (Resource NSW 2003).

The WARR Strategy calls for an increase in the current resource recovery rate of 26% to around 66% by 2014 for the State overall.

3. STRATEGY DEVELOPMENT

The Zero Waste Strategy was developed and compiled through the following process, which included 5 major steps:

- Identifying the need for a Strategy
- Adoption of a “Towards Zero Waste Policy” by Council
- Analysis of relevant strategies and plans
- Consultation
- Adoption by Council

3.1 Identifying the need for a Strategy

Australia is the second largest waste producer per capita in the world. Manly Council has, however, traditionally produced far less waste per capita than other Sydney areas, and indeed, national areas. In light of this, and ongoing community concerns at the impacts of littering on ratepayers, the wider community and the environment, Council’s Waste Management Committee recognised the need to further this example by developing a strategy aimed at helping Manly become a regional and national leader in moving towards zero waste, by securing a sustainable and waste-free future for the Manly community.

3.2 Analysis of Relevant Strategies and Plans

Various (current) International, National, State, and Manly Council strategies and management plans were analysed to:

- ensure the actions identified in this Strategy are in International, National, State, and local context
- integrate the relevant actions from the various strategies and management plans into the Manly Council Zero Waste Strategy

The details of the relevant strategies and management plans were outlined earlier in Section 2.2. The relevant actions from these documents have been incorporated into the action plan of this Strategy – Section 6.

3.3 Consultation Process

A consultation process was followed to ensure the Zero Waste Strategy was:

- Consistent with staff throughout Councils workplans to ensure the Zero Waste Strategy is integrated throughout Council
- Relevant to current community waste management issues

The process followed included:

1. Relevant staff consultation
2. Drafts provided to Manly’s Waste Management Committee for comment and feedback
3. Public exhibition of the Zero Waste Strategy Draft through a media advertisement in local media and Precinct newsletters informing the public of a public exhibition period.
4. Review and adoption by Council.

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4. IMPLEMENTATION AND EVALUATION

4.1 Auditing Against Targets

Yearly audits will be conducted to monitor the progress being made through implementation of the strategies actions. In order to achieve zero waste within 10 years, the following **indicative targets** (see table 1a) will need to be met for each year, starting with a 10% reduction in the first year. Annual reviews will provide a basis for adaptive management of work towards zero waste.

Proportion of Total Waste (tonnages processed)

Waste Stream	2004/05	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Recycling (dry recycl.)	6400	6375	6268	5847	5651	5323	5213	5019	5068	4900	4988
Organic Processing	1800	2150	2623	3158	3694	4096	4483	4711	4888	5077	5300
Disposal	7000	6300	5355	4284	3213	2410	1637	1181	827	449	104
TOTAL	15 200	14825	14246	13289	12558	11829	11333	10911	10783	10426	10392

Table 1a: Waste Avoidance and Resource Recovery Impacts, Manly 2004 and 2014 (adapted from *Local Government Action Plan – contributing to waste reduction and resource recovery in NSW: Consultation Paper*, Resource NSW, December 2003) n.b. all figures are expressed in tones

Proportion of Total Waste (percentages processed)

Waste Stream	2004/05	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Recycling (dry recycl.)	43%	43%	44%	44%	45%	45%	46%	46%	47%	47%	48%
Organic Processing	12%	15%	18%	25%	29%	35%	40%	43%	45%	49%	51%
Disposal	45%	42%	38%	31%	26%	20%	14%	11%	8%	4%	~1%

Table 1b: Waste Avoidance and Resource Recovery Impacts, Manly 2004 and 2014 (adapted from *Local Government Action Plan – contributing to waste reduction and resource recovery in NSW: Consultation Paper*, Resource NSW, December 2003)

Avoidance and reuse are important issues and while difficult to measure (and hence not described in the above table), can contribute significantly to a decline in the material needed to be dealt with in moving toward zero waste. Further, home composting will make measurement of the organic processing rate increasingly difficult. It is expected that reductions made in the total amount of waste to landfill (disposal) should correspond to minor increases in the amount of dry recyclables processed and more substantial increases in the organic processing rate. Overall, however, the *total* figure, as shown in table 1a, is expected to fall over time.

4.2 Evaluation

The progress and outcomes of this strategy will be reported to Manly's Waste Management Committee. The outcomes will also be reported to the community through the Annual State of the Environment Report.

4.3 Review

This strategy is to be reviewed initially at the end of 2007. The review will consist of an evaluation of the progress of the actions identified in this strategy. The review will use this evaluation to identify the direction for the action plan of the Zero Waste Strategy. The review should take into consideration the emerging trends in waste management and education.

4.4 Responsibility

The strategies outlined in this plan are to be implemented over the next three years. Some actions are currently undertaken by Council and are intended as ongoing programs. Generally the strategies coincide with the existing responsibilities of officers or groups within Council.

The strategy recognises that waste education is interdisciplinary and must be integrated throughout all sections of council. The delivery of the various actions identified in the strategy, therefore, are the responsibilities of various council officers. For each of the actions, Section 7 identifies the officers/groups that have responsibility for implementation

5. HOW TO USE THE STRATEGY

The Zero Waste Strategy has been developed as a strategic planning document. It is aimed at all sectors of Manly Local Government Area (LGA), directing the initiatives as a tool to move Manly toward Zero Waste.

The strategy is divided into 6 main sections, determined by the key target audiences for Council's education programs. These consist of:

1. Manly Council
2. Local Residents
3. Visitors
4. Business Sector
5. Schools & Colleges
6. Lobbying

Definitions for each of these sectors of the Manly LGA (excluding Lobbying) have been provided earlier in Section 1.4.

Each of these sectors contains specific actions, identifies the responsible officer for those actions, links to other strategies and also identifies the priorities for those actions. The priorities are defined as:

Priority: *HIGH: High Priority*
 MEDIUM: Medium Priority
 LOW: Low Priority

Timeframe: *SHORT: action commenced within 12 months*
 MEDIUM: action commenced within 2 years
 LONG: action commenced within 3 years

Acronyms used in this document

AWT	Alternate Waste Technologies
C&D	Construction and Demolition (Industry)
CP	Corporate Plan
DC	Development Control
EMP	Environmental Management Plan
EM	Events Management
LGA	Local Government Area
LUM	Land Use Management
MSS	Manly Sustainability Strategy
MWS	Manager Waste Services
NRT	Natural Resource Team
PO	Purchasing Officer
WC	Waste Coordinator
WEO	Waste Education Officer
WMC	Waste Management Committee
WPO	Waste Policy Officer

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

6. EDUCATION STRATEGIES

6.1 Manly Council

Any Councillor or staff member employed, volunteers or contractors engaged by Manly Council.
This includes, permanent, casual, contract, full-time and part-time employees.

Communication

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Ensure that the Council website contains clear reference to all waste minimisation strategies and initiatives, particularly highlighting the Zero Waste goal	WPO	CP (5.3.3)	High	Short	Actioned

Development Assessment

Action	Responsibility	Strategy Links	Priority	Time	Status
1. In assessing the waste implications of Development Applications for retail outlets, take the (legal) opportunity to apply consent conditions minimising waste generation (e.g. re the use of plastic bags for packaging)	DC; MWS		High	Short	Ongoing
2. In assessing the waste implications of Development Applications for local businesses, seek to impose consent conditions requiring comprehensive separation and removal of waste and recyclable materials.	DC; MWS		High	Short	Ongoing
3. Review the overall stringency and comprehensiveness of the Manly Council Waste Minimisation Development Control Plan	WPO	MSS (W22)	Medium	Medium	
4. Explore the capacity for greater monitoring of disposal of Construction and Demolition waste materials, within the context of the construction/demolition waste plan	DC; WPO	MSS (W6.4) CP (5.3.3)	Medium	Medium	

Rates/Levy

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Ensure that in preparing annual budgets the Domestic Waste Management charge reflects the full costs of waste collection/disposal and corporate overhead costs	MWS		High	Short	Ongoing
2. Council to consider rate rebates or incentives for organisations seeking to establish Resource Repair/Re-use/Exchange facilities within Manly. Funding might be subsidised from the Domestic Waste Charge levies	WMC; MWS		High	Short	Actioned
3. Council to consider providing grant funding for the establishment and development of a repair/re-use centre within the Manly LGA. Funding might be subsidised from the Domestic Waste Charge levies	WMC; MWS		High	Short	Actioned

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Purchasing

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Develop a Sustainable Purchasing Policy	WPO; PO; Finance		High	Short	Actioned
2. Benchmark the current purchasing levels of recycled content products and materials used by Manly Council staff	PO; WPO	MSS (W2)	High	Medium	
3. Progressively increase the quantity of recycled content purchases	PO; all staff	MSS (W2)	High	Long	
4. Adopt internal policies and procedures to increase waste avoidance and reduction	WPO		High	Short	Actioned
5. Promote use of second hand materials in construction of Council infrastructure and facilities and place appropriate signage on the structures	MWS; WPO	MSS (W3)	Medium	Medium	Ongoing
6. Increase the level of purchases of more durable products and equipment	All Staff		Low	Medium	Ongoing
7. Participate in the Local Government Buy Recycled Alliance	WPO; PO		Medium	Medium	

Internal

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Review current staff training and support for internal waste, recycling and organic collection service on an ongoing basis and upgrade as needed	WEO; WPO	MSS (W1)	High	Short	Actioned
2. Continue to include waste avoidance reduction and management initiatives within the Environmental Management System program	WPO; NRT	MSS (W1)	High	Short	Actioned
3. Continue to include the public in the development of waste reduction initiatives by maintaining community representation on Council's Waste Management Committee, which should meet regularly and advise Council on Waste minimisation related matters	WMC		High	Short	Ongoing
4. Maintain the Council worm farm at the Balgowlah Depot	MWS		High	Short	Actioned
5. Ensure all food waste from staff kitchens is transported to the Council worm farm	WEO;WPO		High	Short	Actioned
6. Audit staff recycling and compost bins to determine necessity for/direction of staff waste education	WEO; WPO		Medium	Medium	
7. Provide staff training concerning waste avoidance in the workplace, possibly at staff inductions	WEO; WPO		High		

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Seek grants from government or non-government agencies to assist with the funding of specific waste/litter reduction campaigns	WPO; WEO		High	Medium	Ongoing
2. Seek opportunities to collaborate with adjoining Councils in carrying out trials of systems designed to facilitate Zero Waste outcomes	WEO	CP (5.3.3)	Low	Medium	Ongoing
3. Train some staff as Earthworks Trainers to run Earthworks courses in Manly	WEO		High	Short	Actioned
4. Liaise and collaborate with neighbour Councils to ensure that consistent information is being provided	WEO; WPO	CP (5.3.3)	Medium	Short	Ongoing
5. Review the construction and location of public place recycling facilities to minimise the potential for contamination of recyclable material	MWS; WPO	MSS (W27) CP (5.3.2)	High	Short	Actioned
6. Continue to develop and implement the waste avoidance, reuse and recycling education component of the Manly Food and Wine Festival	WPO; WEO	MSS (W45) CP (5.3.3)	High	Short	Actioned
7. Continue to research the most sustainable way of managing waste at the Food and Wine Festival	WMC; WPO; WEO	MSS (W45) CP (5.3.3)	High	Short	Ongoing
8. Liaise and co-operate with the Department of Environment and Conservation in relation to waste reduction initiatives	WPO; WEO		Medium	Short	Ongoing
9. Develop a strategy aimed at reducing plastic bag usage, with a view to Manly becoming a "plastic bag free zone".	WMC		High	Short	Ongoing
10. Encourage event organisers to ensure events are waste free.	WPO; EM		High	Short	Ongoing
11. Ensure that the provision of comprehensive recycling facilities is a mandatory condition of approval for public places and events	EM; WPO		High	Short	Ongoing
12. Ensure that appropriate conditions are imposed in relation to waste management by users of all Council managed facilities.	EM; WPO		High	Short	

Waste Management Direction

Keeping abreast of technology/advancement

Action	Responsibility	Strategy Links	Priority	Time	Status
1. In recognition of the fact that waste generation will continue for the foreseeable future, explore proposals for local Alternate Waste Technology developments that provide for the extraction and re-use of waste material	MWS; WPO	CP (5.3.3)	Medium	Medium	Actioned
2. Explore the sustainability and long-term costs and benefits of AWT proposals	WPO, WMC		Medium	Medium	Actioned
3. Ensure the relevant Council Staff are kept informed of the latest treatment technology and disposal practices to safeguard the environment	MWS; WPO	MSS (W25) CP (5.3.3)	Medium	Medium	Actioned

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6.2 Local Residents

Any person that lives in Manly.

Communication

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Publicise and promote Council's Zero Waste Policy and communicate the vision of an enhanced environment	WPO; WEO	CP (5.3) CP (5.3.3)	High	Short	Ongoing
2. Promote waste avoidance, recycling and other current waste information to residents through a communication strategy	WPO; WEO	MSS (W40; W41) NSW EE Plan (9.12 and 9.14)	High	Medium	Actioned
3. Review and update the current informative and educational resources for residents regarding Council's waste service, waste avoidance and reduction objectives	WEO; WPO	CP (5.3.3)	High	Medium	Actioned
4. Work in conjunction with the community Precincts in the workshopping and implementation of waste management plans targeted at waste reduction, re-use and recycling options	WEO; WPO		High	Medium	
5. Hold a workshop for the community to give ideas on minimizing waste, improving recycling and composting. Include keynote speaker	WEO; WPO		High	Medium	
6. Ensure that all precinct community forums understand the strategy and provide them with ongoing support for their meetings, newsletters and notice boards.	WEO		High	Medium	Actioned
7. Communicate with residents in liaison with the Waste Co-ordinator to target specific contamination issues	WC	MSS (W 39) NSW EE Plan (9.12 and 9.14)	High	Short	Ongoing

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Composting/Worm Farming

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Encourage domestic composting of both food scraps and vegetation through community workshops	WEO	MSS (W40; W41) NSW EE Plan (9.12 and 9.14)	High	Medium	
2. Develop opportunities for the promotion of domestic composting of waste products. Consider providing compost bins at no charge to the consumer	WEO	MSS (W40) CP (5.3.3)	High	Medium	
3. Develop opportunities for the promotion of domestic worm farms to reduce waste	WEO	CP (5.3.3)	High	Medium	

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Re-use

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Explore partnerships with local charities and NGOs like Reverse Garbage to encourage people to donate useful items to charity	WEO	MSS (W 39) NSW EE Plan (9.12 and 9.14)	Low	Long	
2. Develop opportunities for the promotion of a range of re-use avenues for unwanted clean-up material e.g.: <ul style="list-style-type: none"> • The Salvation Army • St Vincent de Paul • Lifeline • Freecycle Website • Other similar websites 	WEO		Medium	Medium	Ongoing

Waste Education Direction

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Conduct domestic waste and recycling audits to determine baseline data for future targeted waste education initiatives	WEO; WPO		Medium	Med/	Ongoing
2. Support activities for Clean Up Australia Day with emphasis on progressive reduction in the amount of waste needing to be collected	WEO		Medium	Short	Actioned

Minimisation

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Promote the concept of consumer buying power and behaviour in relation to supporting the local economy, buying products that are recyclable, buying second hand goods, avoiding excessive packaging and buying repairable items rather than those embracing planned obsolescence	WEO; WPO		Low	Medium	
2. Maintain a minimum size bin capacity for domestic waste collection, to encourage reuse, reduction and recycling	MWS	CP (5.3.1)	High	Long	Ongoing
3. Advocate for an environmental levy on plastic bags and hold a 'Free Manly of Plastic Bags' Week	WPO		Medium	Medium	
4. To continue to support and explore ways of integrating the education initiatives with the Manly Food Co-op	WEO		Medium	Medium	
5. Provide advice on "Smart Buying", aimed at helping residents purchase products with little or no waste.	WEO		High	Medium	
6. Encourage residents to minimise the incidence of "junk mail" by, for example, either the placement of a sticker on their letter box or by contacting The Australian Direct Marketing Association to minimise the incidence of such mail received	WEO		Low	Long	

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

Recycling

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Explore opportunities for supplying larger recycling bins to domestic properties where a real need is consistently demonstrated	MWS	CP (5.3.1, 5.3.2)	High	Short	Actioned
2. Provide an efficient separate collection service for unwanted white goods to ensure effective recycling and environmental integrity	MWS	CP (5.3.1, 5.3.2)	High	Short	Ongoing
3. Ensure that green waste (vegetation) is separated from the waste stream and is referred for recycling	WEO; MWS	CP (5.3.1, 5.3.2)	High	Short	Ongoing
4. Maintain/enhance a high level of promotion of kerbside collection of a wide range of recyclable materials	MWS	CP (5.3.1, 5.3.2)	High	Short	Ongoing
5. Explore partnerships with local charities and NGOs like Reverse Garbage to encourage people to donate useful items to charity	WEO	MSS (W 39) NSW EE Plan (9.12 and 9.14)	Low	Long	

Operational

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Explore the feasibility and implications of implementing a pay-by-weight general waste collection	MWS; WPO	MSS (9.10)	Medium	Medium	

Illegal Dumping/Littering

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Provide ongoing waste-related information to new, existing and departing residents via real estate agents/strata managers	WEO ;PO		High	Short	
2. Develop targeted education programs for residents in Multi Unit Dwellings in recognition of high dumping levels demonstrably associated with such buildings	WPO; WEO		High	Short	
3. Participate in, and develop, educational campaigns targeted at the reduction of littering and dumping.	WEO; WPO	CP (5.3.3)	High	Short	
4. Continue the implementation of the Litter Avoidance Strategy	WPO; WEO	CP (5.3.3)	High	Short	
5. Consider the implementation of closed circuit television monitoring at chronic dumping sites	MWS; WPO		Medium	Medium	

Hazardous Waste

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Facilitate a convenient, regular free household hazardous waste recovery service at a convenient location	WEO; WPO	MSS (W24)	High	Short	Ongoing
2. Provide advice to residents concerning the safe and appropriate disposal of such materials	WEO		High	Short	Ongoing

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

6.3 Visitors

Any person that visits Manly.

Day-trippers

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Promote awareness of Manly's Towards Zero Waste goal	MWS,WPO,WEO WMC		High	Medium	
2. Enforce lease conditions on outdoor eating licenses to prohibit use of single serve items.	WPO		Medium	Medium	Actioned
3. Use existing festivals/environmental days to celebrate our local environment and provide positive and simple everyday solutions for people to reduce waste	WPO; WEO; W M C	MSS (W45) NSW EE Plan (9.12 and 9.14) CP (5.3.3)	High	Short	Ongoing
4. Continue implementation of Litter Avoidance Strategy	WPO		High	Short	Ongoing
5. Liaise with Sydney Ferries and Sydney Buses to determine possibilities of having voice announcements on ferries and visual campaigns on buses to bring attention to zero waste and/or littering.			High	Short	Ongoing
6. Examine the feasibility of increasing the number and spread of public recycling bins to be co-located with public litter bins	WPO	MSS (W27)	High	Short	Actioned

Short-stay and backpackers

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Publicise the existence of "Freecycle" as a free means of reusing unwanted items of visitors leaving Manly	WEO; WPO	MSS (W24)	Medium	Medium	Ongoing
2. Develop a program that targets Manly's transient population through the development of relationships with local backpackers and hostels	WEO		High	Short	

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Corporate Planning and Strategy Division Report No. 15 Towards Zero Waste Strategy - Recommended for Adoption. Draft Zero Waste Strategy

6.4 Business Sector

Any business or service provider that carries out its function within the Manly LGA.

Communication

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Publicise and promote Council's Zero Waste Policy and communicate the vision of an enhanced environment	WEO; WPO	CP (5.3.3)	High	Medium	
2. Implement the controls outlined in the Development Control Plan for Waste Minimisation and Management as a tool for educating the construction and demolition sector in regard to waste avoidance	DC; WPO; MWS		High	Short	Ongoing
3. Educate and publicise Kimbriki Recycling Centre financial incentives to the construction Business Sector where materials are pre-sorted and recycled rather than land-filled.	WEO	MSS (W6.2; 6.4)	High	Short	Ongoing
4. Promote waste issues, including waste avoidance and reduction to local businesses by the dissemination of a range of resources and using champions and case studies	WEO; WPO; WMC	MSS (W8)	High	Medium	
5. Provide a Zero Waste advisory service for local businesses	WEO; WPO		Medium	Medium	
6. Develop a targeted education program for commercial operations (non Council trade waste clients)	WEO		Medium	Medium	
7. Develop a targeted education program for commercial waste collection operations (Council trade waste clients)	WEO		Medium	Medium	

Partnerships

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Seek to establish a local "plastic bag free zone" in conjunction with retailers, Chamber of Commerce and other immediate stakeholders	WPO; WMC	MSS (9.6)	High	Short	Actioned
2. Encourage commercial and industrial businesses to reduce and reuse office and other waste, by providing information on options for recycling and promoting benefits	WEO	MSS (W9.4) CP (5.3.2)	High	Medium	
3. Support actively those community and business/industries who reduce their waste by: <ul style="list-style-type: none"> • Providing achievement awards- link in with the Annual MEC Green Business Awards • Providing incentives for households to avoid and further decrease waste • Allowing business/Business Sector achievements to be displayed at the Council Chambers 	WEO; WPO	MSS (W 8)	Medium	Medium	
4. Identify from existing client records the big "wasters" and work directly with the client to identify their waste problems and find solutions	WEO		High	Medium	
5. Work closely with all local commercial operators to address packaging problems and overall waste generation	WEO		Low	Long	
6. Develop and implement effective strategy for liaising with real estate agents and strata management to enable an information flow to new residents	WEO		High	Short	Ongoing
7. Provide advice and information and facilitate implementation of green waste systems in organisations.	MWS; WEO		Medium	Medium	

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6.5 Schools & Colleges

Teachers and students from both government and non-government and the primary and secondary schools in the Manly LGA.

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Assist schools in integrating waste minimization objectives into the syllabus	WEO	CP (5.3.2, 5.3.3)	Low	Long	
2. Attend classes to run exercises such as <ul style="list-style-type: none">the "Recycling Olympics",building worm farms,conducting waste audits	WEO		Medium	Medium	Ongoing
3. Help schools develop an Environmental Management Plan for their school grounds to prevent and reduce waste. Where an EMP exists already, assist in integrating school ground waste reduction initiatives.	WEO	NSW EEPLAN (9.14); DET EE Policy	Medium	Medium	Ongoing
4. Explore opportunities for the use of the community garden on a school's grounds for workshops and explore other opportunities for other community gardens, including a working worm farm	WEO	MSS (W 41);	High	Medium	Ongoing
5. Work in conjunction with local schools and similar institutions (e.g. child care centres) in the development of waste management plans targeted at waste reduction, re-use and recycling options	WEO	CP (5.3.3)	High	Medium	
6. Promotion of waste free canteens			High	Medium	
7. To continue to support and explore ways of integrating the education initiatives with the Manly Food Co-op	WEO		Medium	Medium	

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Draft Zero Waste Strategy**

6.6 Lobbying

Action	Responsibility	Strategy Links	Priority	Time	Status
1. Council to continue to advocate for and make representations to the Department of Environment and Conservation and both Federal and State Ministers, for the introduction and implementation of Container Deposit Legislation.	WMC	MSS (W13)	High	Short	Ongoing
2. Council to support and participate in Department of Environment and Conservation initiatives dealing with Extended Producer Responsibility issues affecting (inter alia): <ul style="list-style-type: none"> • Computers • Televisions • NICAD batteries • Used tyres • Plastic bags • Agricultural/ veterinary chemicals • Agricultural/ veterinary chemical containers • Mobile Phones and batteries • Packaging waste other than plastic bags • Cigarette litter • Office paper • Polyvinyl Chloride • Electrical products • Treated timber • End-of-life vehicle residuals • Household hazardous and chemical waste 	WMC	MSS (W14)	High	Medium	
3. Lobby for consistent lid colours on mobile garbage bins to improve resident familiarity when moving areas, thus minimizing contamination	WMC; WPO		High	Medium	
4. Lobby for bottle manufacturers to begin using recyclable plastic on bottle lids	WMC		Low	Long	
5. Advocate for an environmental levy on plastic bags and hold a 'Free Manly of Plastic Bags' Week	WPO		Medium	Medium	
6. Lobby for a regional repair/re-use centre	WMC	MSS (W42)	High	Medium	
7. Advocate for the replacement of the National Packaging Covenant with a more rigorous and effective tool.			High	Short	
8. Council to support and participate in Department of Environment and Conservation initiatives dealing with Virgin/New Materials Tax or a Used Material Tax Exemption.	WMC	MSS(W11)	Medium	Medium	
9. Lobby for allowing 'point-of-sale return' of products and packaging by consumers (via retailers) to manufacturers.	WMC		High	Short	
10. Lobby for introduction of informative product labeling regarding the waste and environmental impacts of consumer goods			Medium/	Long	
11. Lobby for the introduction of a nationally accredited (and required) Life-Cycle Analysis labeling system on all products.	WMC		Medium/	Long	

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Draft Zero Waste Strategy**

12. Lobby State and Federal Governments to develop and facilitate Waste Management Committees similar to that facilitated by Manly Council at the local level	WMC		Medium	Medium	
13. Lobby for a 'Revenue – Neutral Rebate Scheme'	WMC		Medium	Medium	
14. Lobby for State Government to reinvest profits made from Waste Disposal into projects aimed at achieving waste elimination	WMC		Medium	Medium	
15. Consider the use of a weekly/monthly slot on Northern Beaches Community Radio to spread an ongoing message and to report progress.	WMC		Low	Long	

7 REFERENCES

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- Getting There! The Road to Zero Waste.* Jennison; New Zealand, August 2003.
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- Zero Waste in 10 years: An Integrated and Comprehensive Waste Elimination Strategy.* Peter Hopper (2004)

TO: Ordinary Meeting - 21 March 2005
REPORT: Human Services and Facilities Unit Report No. 2
SUBJECT: Prioritising Placements for Manly Residents as a Result of Demand for Child Care
FILE NO:

SUMMARY

This report provides information requested by Council on the rationale for the priority of access arrangements for Council operated child care services. It also discusses the hosting of a forum by SHOROC to address the issue of current child care demand across the region.

REPORT

Background Information:

Manly Council operates five child care services for children aged 0-5 years and two Out of School Hours services for school aged children. (See attachment A information sheet)

There is a shortage of child care places in Manly and the surrounding region. The waiting list for each Council controlled child care service in Manly is reported to Councillors monthly and discounting where people have put their child's name down at several centres for the one place, the current wait list is between 350-400 children. This is an ongoing frustration for many Manly residents seeking care for their child at a Council managed service.

Councillors and members of the public can keep up to date with all the licensed child care providers in the local area and Northern Sydney region by accessing a DOCS sponsored website www.childlink.com.au. By accessing this site Councillors will note the large number of private providers operating child care in the region as well as Council operated services.

Reciprocal Child Care Arrangements Between Councils

Manly Council currently enjoys with all other Councils access to child care services in other Council areas particularly those areas that Manly residents commute through to their workplaces. As an example, Manly residents currently utilise at least 4 separate child care facilities operated by Warringah Council.

Funding for Services

Council operated services receive funding from both the State and Federal Governments as follows:-

The total funding received by Council for Children's Services in 2003/04 total was \$651,000 made up of \$386,000 from the Federal Government towards funding Child Care Benefit and \$265,000 from the State Government. Funding remains at these levels this financial year.

Priority of Access Arrangements

As part of its funding and licensing arrangements Council needs to abide by the priority of access criteria stipulated for its children's services by the State and Federal Governments. These are as follows:

Priority 1

A child at risk of serious abuse or neglect

Priority 2

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A child of a single parent who satisfies, or of parents who both satisfy, the work / training / study test under section 14 of the Family Assistance Act

Priority 3

Any other child

Within these categories priority is given to the following:

Children in:

- Aboriginal and Torres Strait Islander families
- Families which include a disabled person
- Families on lower incomes
- Socially isolated families
- Single parents

Finally once the above priorities are considered and more than one child remains eligible for a place then Council can add its own criteria. The criteria currently is the *date of the application* followed by *the residential status of the child* (i.e. are they a Manly resident?).

This report recommends the final two Council criteria outlined directly above are retained in the order shown. This is on the basis that this order of applying the criteria is, in the view of staff, more equitable. Also, it maintains the reciprocal child care arrangements Manly Council enjoys with child care services operated by Councils outside the Manly Local Government Area.

Written advice received by Council from the Federal Department of Family and Community Services is that *"if a service were to give priority of access to a Manly resident over a Manly or non Manly resident in a higher priority category, the service would breach the priority of access guidelines and consequently, the conditions of continued approval as an eligible service for the purposes of child care benefit."*

Such a practice would also be in conflict with the Federal Government's Competition Policy and with the policy of the NSW Department of Community Services who endorse the same priority of access criteria as the Federal Government.

This would mean that a "Manly residents first" priority administered at Council controlled child care services, ahead of the Federal and State Government endorsed priority of access guidelines, would jeopardise the receipt of the funding listed above. Such funding if lost could only be recouped through raising fees paid by parents using Council's child care services. Clearly such an action is financially not sustainable or prudent on financial grounds alone. The recommendations of this report reflect this.

The SHOROC Child Care Project - Planning for Child Care Forum

The SHOROC Child Care Project commenced in February 2003 with the endorsement of the SHOROC Executive in August 2003. Its goal is to facilitate increased numbers of quality child care places in the SHOROC region. Manly Council has a staff representative on the project group.

Council's recommendation of 21st February, 2005 of SHOROC hosting a child care forum was put to the SHOROC Child Care Group at its recent meeting held on the 1st March 2005. The group is still considering this proposal and has requested that Council be made aware of its achievements and future plans as outlined below.

The following actions have been achieved to date.

- The development of a demographic profile for child care now displayed on the SHOROC website depicting LGA child care demand levels

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- Each Council has devised and adopted a set of guidelines for “How to set up a child care service in (Manly, Warringah etc)” to facilitate those interested in providing child care services either private for profit or community based non profit operators.
- The development of a DCP for child care
- Each Council conducted a review of potential sites (Manly included in DCP)
- The Group held fruitful discussions with Sydney Harbour Federation Trust, Northern Beaches Area Health Service and the Department of Education – as well all schools in the area were contacted with five schools expressing genuine interest in progressing child care on their sites.

Next steps planned by the project group involve:-

- Approaching Macquarie University to request their involvement in the collection and correct interpretation of demographics for the region as they relate to child care.
- The convening of a sub group to focus on developing strategies to promote Family Day Care as a quality child care option and as a business opportunity to increase the number of Carers.
- Requesting General Managers and Councillors to raise awareness where relevant to ensure that child care inclusions are considered in appropriate potential development applications.
- To update the demographic profile on the SHOROC website to see if there has been any movement or changes to demand over the past twelve months.

The project group is also aware that there are several private operators moving into the area. One such example is the opening of two, ninety place child care centres in Manly Vale in the near future i.e. an additional 180 places will be provided accessible to Manly residents.

Progress made by the project group and its final decision on the conduct of a Child Care Forum will be reported back to Councillors.

Staff Consulted in Preparation of Report

The Divisional Manager Human Services and Facilities, the Community Services Branch Manager, the Child Care Directors of the Roundhouse and Harbour View Child Care Centres and the Coordinator of Family Day Care have all been consulted and concur with the advice given and the recommendations made in this report.

RECOMMENDATION

1. That Manly Council operated child care services continue to prioritise placement into those services as required by the agreements Council has entered into with both State and Federal Governments.
2. That after all other priority of access criteria as stated by State and Federal Government funding agreements have been applied the next criteria to apply to allocate a child care place be
 - (i) date of application
 - (ii) local resident status.

These access criteria being set in this order in the interests of equity and to maintain reciprocal access arrangements for Manly residents at other Council's child care centres.

3. That the work of SHOROC Child Care Working Group be noted by Council and that feedback

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be provided to Councillors on the recommendation to conduct a child care forum as recommended by Council on 21st February (resolution 224/05).

ATTACHMENTS

- AT-1** Children's Services Information Sheet 1 page(s)
- AT-2** Child Care Services Info Sheet Page 2 1 page(s)

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***** End of Human Services and Facilities Unit Report No. 2 *****

Human Services and Facilities Unit Report No. 2
Prioritising Placements for Manly Residents as a Result of Demand for Child Care
Children's Services Information Sheet



Manly Council



Information Sheet - Children's Services

In providing quality care for children, all Council services abide by current childcare and protection legislation, accreditation standards, regulations and guidelines in order to protect the best interests of children their families and the community.

Family Day Care

Provides care for children aged 6 weeks - 12 years in small groups in the homes of registered Carers who have been screened and certified and whose continued quality of Childcare is monitored by Council's professional staff. The service offers Childcare with flexible hours. Family Day Care caters primarily for parents who are working or studying. Please call for application to be placed on wait list.

Contact:

Family Day Care Co-ordination Office
 Childcare & Youth Centre
 Kangaroo Street, Manly, 2095
 Phone (02) 9977 6611,
 Office hours 9am-5pm Mon-Fri

Long Day Care

Is Childcare in a centre for children aged 6 weeks - 5 years. Council's Roundhouse Childcare Centre is accredited and licensed to provide high quality Childcare Mondays to Fridays 7.45am-5.45pm for up to 40 children per day. The service caters primarily for the needs of working/studying parents. It aims to provide quality, affordable Childcare which meets the physical, emotional, social, intellectual and cultural needs of each individual child. Please call for application to be placed on wait list.

Contact:

Roundhouse Childcare Centre
 26 Balgowlah Road, Fairlight, 2094
 Phone (02) 9949 3951, 7.45am-5.45pm Mon-Fri

Pre-School

Caters for 3-5 year old children preparing them for formal education. Council's Pre-schools at Kangaroo Street and Ivanhoe Park aim to support a child's smooth transition into school and to that end tend to preferentially offer places to children due to enter formal schooling the following year based on date of application. Each service offers quality Pre-school programming to groups of children during school terms from 9am-3pm Mon-Fri in two day and three day groupings. Kangaroo Street is licensed for 40 places and Ivanhoe Park 20 places each day.

Contact:

Kangaroo Street Pre-school
 Manly Childcare & Youth Centre, Kangaroo St,
 Manly, 2095
 Phone (02) 9977 7183, 9am-3pm Mon-Fri (during school terms)

Contact:

Ivanhoe Park Pre-school
 Ivanhoe Park, off Raglan Street, Manly, 2095
 Phone (02) 9977 7032, 9am-3pm Mon-Fri (during school terms)

Harbour View Children's Centre

Is a brand new purpose-built 30 place Occasional and Long Day Care Centre for children 6 weeks to 5 years of age. The Centre operates between the hours of 9am and 5pm for Long Day Care and from 9am to 4pm for Occasional Care. The Harbour View Children's Centre has replaced the previous Seaforth Occasional Care Centre in Ethel Street and aims to assist in meeting the ever-increasing demand for working parents with children under 2. The service will operate 50 weeks a year with the exception of public holidays and the two weeks over Christmas and New Year. Registration for Long Day Care and phone bookings for Occasional Care are essential.

Contact:

Harbour View Children's Centre.
 10-12 Ross Street Seaforth NSW 2092
 Phone (02) 9976 1481 or (02) 9976 1482

Children Services - February 2004

Children Services - February 2004



Out Of School Hours (OOSH) Services

Vacation Care

Caters for children aged 3-12 years and operates during school holidays from 8.30am-5.00pm, Mon-Fri. Extended hours are available for parents with proven work commitments or respite needs. The Service offers excursions, physical activities, art/craft, fun and games in a safe supervised environment. It provides an opportunity for children to socialise and meet new friends. Vacation Care is provided from up to six Council owned venues throughout the Manly Local Government area.

Before and After School Care

Provides safe, supervised care before and after school for school aged children. The program offers a mixture of safely supervised indoor and outdoor games, free play and craft, as well as areas for quiet activities and homework.

The service operates Monday to Friday during school terms at Manly Village Public School. Before School Care hours are 7am to 9am. After School Care hours are 3pm to 6pm.

Council staff ensure the safe transport of children to and from their schools.

Contact:

Children's Activities Office
Manly Childcare & Youth Centre
Kangaroo Street Manly NSW 2095
Phone (02) 99771177 Fax (02) 99778175 Monday to Friday 9am to 5pm.

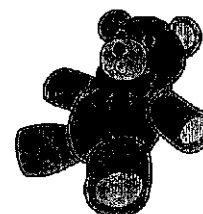
Immunisation

On the first Tuesday morning of each month trained medical staff conduct free immunisation clinics for families with children aged from 2 months. Immunisation is by appointment only. Please contact the number below to make your initial appointment.

Each time you attend you need to bring your child's "blue book" or equivalent and medicare card. Once enrolled parents will be given reminders of their child's next scheduled immunisation.

Contact:

Immunisation Clinic Administrator
Manly Childcare & Youth Centre
Kangaroo Street, Manly 2095
Phone (02) 9977 6611, Wednesday, Thursday & Friday 9.00am-5.00pm



Manly: '...surpassing all others in the harbour of Sydney'

TO: Ordinary Meeting - 21 March 2005
REPORT: Civic Services Unit Report No. 3
SUBJECT: SHOROC - Tender No T2004/23 - Hire of Plant for Period 01/01/2005 to 31/12/2007
FILE NO: C17/78

SUMMARY

1. As part of a SHOROC strategy various areas capable of joint tendering have been identified.
2. The hire of plant was one such area and a combined tender has been called.
3. Tenders have been received for the hire of plant for the two years period 01/01/2005 to 31/12/2007.
4. A priority of hire companies to be used for Council's plant hire requirements is recommended.

REPORT

Plant and equipment is hired externally by Council to supplement it's existing fleet on an "as needed" basis. The extent of hire varies according to type of plant required, current work priorities and cost effectiveness of hiring.

Since 1993 a single tendering process has been run on behalf of all the members of SHOROC by Warringah Council, as all the Council members of SHOROC have a similar requirement in this regard. This is recognised as a means of avoiding duplicated administrative costs, encouraging greater competition from private businesses and potentially reducing hire costs across the four SHOROC Councils.

CURRENT PROCESS

Tender Number T2004/23 documents were developed with consultation with the four SHOROC Councils, and each Council's relevant officers were invited to be members of the tender evaluation panel. The tender was advertised in the Manly Daily on Saturday 24 & 28 August 2004, and the Sydney Morning Herald on Tuesday 24 & 31 August 2004 with a closing date for tenders of Tuesday 17 September 2004. A pre-tender briefing was conducted in the Council chambers on Friday 3 September, and minutes circulated to all tender recipients.

A tender evaluation panel was convened consisting of representatives from Pittwater Council's Engineering Division, Warringah Council's Project Services Unit, and Manly Council's Civic Services Division. Mosman Council did not have a representative on the evaluation panel, but did participate in the development of the Tender Documents.

Thirty one tenders were received.

The Tenders were evaluated in accordance with criteria listed in the Conditions of Tendering. Tenders satisfying all the evaluation criteria were listed as conforming tenders.

The final list of accepted tenders has been grouped according to plant category, and ranked within each category according to price. The resulting list will be used as a priority listing for the hire of plant for the period 1 January 2005 to 31 December 2007, subject to:

- Council requirements

Civic Services Unit Report No. 3 (Cont'd)

- availability of required plant item
- total cost of hire, based on expected duration
- contractor's compliance with terms and conditions of contract

Of the thirty one tenders received, twenty four were conforming and deemed to be acceptable. These are recommended for acceptance, and are listed at Schedule 'A'.

Seven tenders, listed at Schedule 'B' were non - conforming for the reasons listed, and were not considered further.

RECOMMENDATION

1. That the twenty four tenders listed in schedule "A" be accepted
2. That these tenderers be included in a listing of acceptable contractors for the provision of plant hire services to Council for the period 1/1/2005 to 31/12/2007 (booklet attached)

ATTACHMENTS

AT-1 Tender Lists for Hire of Plant for period 1/1/05- 30/12/07 2 page(s)

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***** End of Civic Services Unit Report No. 3 *****

ATTACHMENT 1

Civic Services Unit Report No. 3
SHOROC - Tender No T2004/23 - Hire of Plant for Period 01/01/2005 to 31/12/2007
Tender Lists for Hire of Plant for period 1/1/05- 30/12/07

SCHEDULE A - CONFORMING TENDERS

	NAME
1	A H Plant (Australian Plant Hire Services)
2	Active Hire Group
3	Aqua Assets Pty Ltd
4	B & G Leer Pty Ltd
5	Barry Brothers Specialised Services Pty Ltd
6	Booths Hire
7	Coates Hire Pty Ltd
8	Collex Pty Ltd
9	D & A Smith Pty Ltd
10	Davis Earthmoving and Quarrying Pty Ltd
11	DMS & Sons Excavations
12	Economy Sweepers

ATTACHMENT 1

Civic Services Unit Report No. 3
SHOROC - Tender No T2004/23 - Hire of Plant for Period 01/01/2005 to 31/12/2007
Tender Lists for Hire of Plant for period 1/1/05- 30/12/07

13	J&B Murphy Pty Ltd
14	Ken Coles Excavations Pty Ltd
15	Kennards Hire
16	Kingston Industries Pty Ltd
17	Len Hughes Earthmoving Pty Ltd
18	Online Plant Hire
19	National Hire Group Ltd
20	Raygal Excavations Pty Ltd
21	MP Schultz Excavations
22	T & F Plant Hire Pty Ltd
23	Tony Falvo's Earthmoving Pty Ltd
24	Universal Mobile Tower Hire

ATTACHMENT 1

Civic Services Unit Report No. 3
SHOROC - Tender No T2004/23 - Hire of Plant for Period 01/01/2005 to 31/12/2007
Tender Lists for Hire of Plant for period 1/1/05- 30/12/07

SCHEDULE B NON-CONFORMING TENDERS

	NAME	REASON
1	Arthur Riley	Failed to satisfy one or more of the evaluation criteria.
2	Douglas Jones	Failed to satisfy one or more of the evaluation criteria.
3	Jobjet Waterblasters Pty Ltd	Failed to satisfy one or more of the evaluation criteria.
4	On Site Rentals Pty Ltd	Failed to satisfy one or more of the evaluation criteria.
5	Powershift Tractors	Failed to satisfy one or more of the evaluation criteria.
6	Ron Inman Enterprises	Failed to satisfy one or more of the evaluation criteria.
7	Warringah Crane and Transport Services Pty Ltd	Failed to satisfy one or more of the evaluation criteria.